WHRHS Emergency Virtual or Remote Instruction Plan

Watchung Hills Regional High School District Board of Education

2026-2027

Technology

Devices

- Grades 9-12 school issued Google Chromebooks

Home Instruction Solutions

- Zoom
    - Meeting link can be shared in Google Classroom
    - Share screen and record lessons
    - Digital whiteboard and annotation
    - Breakout rooms
    - Moderation controls available
- Google Meet
    - Can be scheduled and posted in Google Classroom via assignment or in the announcement stream
    - Quick setup with screen sharing
    - Meeting can be recorded and posted to Google Classroom
    - Breakout Rooms
    - Moderation controls available

Student Engagement and Assessments

- Enabling Distance Learning with G Suite and Chrome
    - https://www.youtube.com/watch?v=gslpx7Q8mhc&feature=em-uploademail
- Presentation tools
    - Slides
        - Laser pointer
        - Slide Q&A
        - Close captions
    - Powerpoint
        - Annotations
    - Smart Notebook
    - Kami
        - Free Pro license if school is closed
        - PDF annotation, video, and audio recording tool
- Google Classroom (Can be used as discussion forum)
- Google Drive
- Google Forms
- Online resources
    - Khan Academy

- Kohoot
- Classkick

Free and Reduced Lunch Students Without Internet

- Verizon Mobile Jetpack hotspot
- Can be turned off at any time

Other Recommendations

- Find a quiet location without a busy or distracting background
- Wear proper attire
- Test live stream and video recording
  - Record the night before assignment is posted
- Share calendar invites and recordings with department supervisors
- Give students more time to turn in and complete assessments

Academic, Social, and Behavioral Supports

- The School Counseling and Special Services Departments provide academic, social-emotional, and behavioral support to all students as needed to foster educational development, college and career readiness, and wellness.
- District staff deliver services aligned with Multi-Tiered Systems of Support (MTSS): assessing students' needs, collaborative problem-solving with staff, outreach for family engagement and providing comprehensive and wraparound support.
- Students with academic, social-emotional, or behavioral concerns impacting their academic potential and/or wellness may be referred to the district's Intervention and Referral Team (I&RT). The I&RT members work with students and parents to assess need for and provide tiered individual intervention strategies and action plans for ongoing instructional, social-emotional support.
- Students with Section 504 plans will continue to receive accommodations to meet academic, social-emotional, behavioral and medical needs.
- The Child Study Team will continue to monitor progress of students with an IEP in relation to goals/objectives and social-emotional well being. Increased support may be added for students on an individual basis.
- District staff engage in and deliver programming related to social-emotional learning and wellness, substance abuse prevention, and college and career

readiness to support the well-being and learning needs of students. Programming in these areas are delivered individually, in groups, and during school hour and evening presentations for students, parents and staff.

- WHRHS provides students with access to a mental health provider (fully licensed and certified as LSW, LCSW, or LPC). In addition to individual, family and group counseling services, the clinician provides crisis intervention services and assessment for students grade nine through twelve including on-site school clearance assessments.

Schedule

- All students will follow a synchronous remote day.
- The remote schedule will follow each student's same in-person schedule.
- Lessons are aligned to NJSLS. Supervisors will support teachers in the event of questions/concerns regarding pacing, feedback, and benchmarks.
- At least one assignment to be graded and posted by 2 pm each Friday.
- Assignments due dates are no later than 10 pm (Monday - Thursday)

Student Attendance:
Student attendance will be tracked using Genesis, our Student Information Management System. Students are expected to sign-in to school via Parent/Student Access by 9:30 am, daily. We will determine who has not signed in by 11:00 am and Genesis will be updated via a mass-post.

Parents of students who have failed to sign-in will receive an automated call from Genesis between 12-12:30 pm. Students will be able to sign-in and mark themselves present until 2:15 pm, the normal close of school.

As per Board Policy 5200 and as outlined in our Student/Parent Handbook, once a student has accumulated 14 absences (or 7 absences for a semester course):
a. A mandatory parent meeting will be scheduled with the Vice Principal overseeing attendance.
b. Loss of credit will be assigned.
c. No credit (NC) will appear on the student's report card and transcript.
d. Please note that every 3 lates to the same class equates to an unexcused absence in that class.

Delivery of Special Services:

- The district, at this time, does not have any medically fragile students.

- SE teachers have access to IXL for all LLD and OCR students and can use this tool as an additional resource to deliver instruction and reinforcement of skills as well as moving instruction forward in the areas of English, Math, Science, and History.

- Related Service providers have responded that they can provide assignments to reinforce skills while students are home. They are developing measurement tools and plans to
  communicate with families. There are a few instances where the district may need to provide compensatory services and they will be considered on a case by case basis. Compensatory services will be provided in the summer by WHRHS vendor providers.Related Service providers have prepared digital activities and have been provided access to google and google classroom to deliver the instruction. Related service providers, which are all vendors, have been asked to communicate with families to provide support and answer questions related to their assigned activities at their scheduled weekly
  frequency.

- Child Study Team members will work on scoring and report writing of recent testing and will continue to develop draft IEP's for upcoming meetings. IEP meetings will be held through the Google Hangout Meeting platform available on the district Google suite. Parents will be invited to dial in through an invitation. Required IEP team members will be on the call as well district World Language Teachers, should an interpreter be
  required. All appropriate meetings will be held with the exception of re-evaluation meetings where the testing has not yet been completed. These meetings will be delayed and held at the CST's earliest opportunity upon the reopening of school.

- The Child Study Team is maintaining close contact with OOD placements. Each school, where district students are placed, have provided the district with updated plans for digital learning and continuation of related services. The district, through the CST and office of Special Education, will remain in contact with the OOD placements during school closure and check for updates as time passes.

Delivery of Transportation for SE students in OOD placements:

- The district is working closely with OOD placements and the district transportation coordinator to ensure that students continue to be transported to OOD placements as long as those placements remain open.
- In the event that the OOD placements reopen prior to the district, the transportation coordinator is working closely with contracted bus companies to reinstate the transportation as those OOD placements reopen.

Delivery of Instruction for English Language Learners

- ESL teacher surveyed students to make sure everyone had a working device and an internet connection at home.
- Loaner Chromebooks and/or Hot Spot devices will be delivered to students who need them.
- ESL teacher will offer English language instruction via our remote learning model - Google Classroom.
- ESL teacher and WL supervisor will coordinate with ELL content area teachers to make sure ELLs understand assignments and provide assistance where necessary.
- ESL teacher will monitor ELL progress and contact guidance counselors as necessary.
- We use SAC personnel, guidance counselors, ESL teaching staff, push-in academic support staff, and WL teachers to communicate with our ELLstudents and their families. Having under 30 ELL students allows us to personalize translation and interpretive services for ELL family members, keep them involved in their students' academic lives, help with IEP and 504 issues, and provide resources both in and out of school to make the transition to our high school a smooth one.
- WHRHS staff are provided with information from multiple resources on learning strategies for ELL students. We attend online seminars and professional development opportunities (NJPSA), articulate with other school districts, disseminate information on SLIFE (Students with Limited or Interrupted Formal Education) students and provide our staff with the resources to educate these learners, reach out to community resources to facilitate the transition from high school to higher learning opportunities or entering the workforce. Professional development also includes training in social and emotional learning relative to ELLS and trauma-informed teaching for students affected by forced migration from their home country (e.g. refugee, asylee).

Professional Development
Professional development days, PLC sessions, and other in-service opportunities will continue to be provided as scheduled utilizing Google Meet and Zoom.

Meals
Meals will be delivered to the homes of students on free/reduced lunch.

Facilities Plan
Our buildings and grounds and custodial staff will follow a modified schedule to ensure appropriate oversight and maintenance of our facilities during an extended closure.

Essential Employees
The district will ensure essential employees are identified and a list is provided to the Somerset County Executive Superintendent of Schools.