

## **PART 1**

### **ONLINE SPORTS REGISTRATION PROCESS**

Please follow the steps below to register your child for a sport.

Step 1: Log into your Parent Access account (The “Parent/Student Access” icon is on our web site).

Step 2: Select the “Forms” tab.

Step 3: Then select each of the following:

- 2017-18 Athletic Releases (Steroid, Concussion, MRSA, Sports Related Eye Injury)
- 2017-18 Parental Consent to Athletics
- 2017-18 Parental Code of Conduct
- 2017-18 Opioid Parental Release

Step 4: Select the answer button to acknowledge each of these forms and your agreement. You must repeat this process and acknowledge each of the above forms for registration.

Step 5: Students must log on to their Student Access account and select the following forms and acknowledge their agreement to each by checking the answer button.

- Athlete Code of Conduct
- Opioid Athlete Release

Step 6: Select the checkbox that indicates the form is ready for final submission and make sure all information is correct.

Step 7: Select “**Update Answers**” to submit the form.

**Please Note:** The online consents are legal documents. Do not give your Parent Access Number to your children to complete your signature requirements. They must be completed by you. Your children, however, need to log onto their Student Access to complete their part.

## **Part 2**

### **HEALTH OFFICE FORMS**

**Please note: No forms will be accepted by the nursing staff unless the online registration is completed.**

Once you have completed the online sports registration, you must complete the following:

Step 1: Go to the Athletic Department webpage and select “Student Athlete Health.”

Step 2: Select and download either the “Health History Update” form **or** the “Sports Physical Packet.”

**Please note:** The form you will need depends on the date of your child’s last physical examination.

You can check the date of the last physical we have on file for your child by going to the Athletic Department webpage. Select “Check date of the last sports physical” and enter your child’s student ID number. If the physical on file was done more than 365 days before the first day of practice for any season sports, select “Sport Physical Packet.”

**Sports Physical Packet:** If your child is coming out for a sport for the first time or has a physical more than 365 days old, please print this form and provide us with a completed copy. Please make certain that the physician, advanced nurse practitioner (APN) or physician assistant (PA) **stamps, as well as signs**, the pre-participation physical examination/clearance form and any treatment plans or post injury clearance notes required for that season's sports.

**Health History Update Questionnaire:** If your child has had a sports physical within the previous 365 days, but more than 90 days, from the start date of the sport, you must print and provide a completed copy of the health history update questionnaire.