

**Watchung Hills Regional High School
Parking (Instructions and Guidelines) for High School Juniors.**

Instructions:

Parking applications will be available online only through the District website. They must be downloaded, printed, filled out completely, and signed by both the student and parent/guardian.

Applications must be dropped off by September 9, 2016 at the security office located at room 106 before school (6:30 am to 7:15 am), during lunch, and after school (2:15 pm to 2:45 pm). Applications will only be accepted for those juniors who are eligible to receive their licenses by December 31, 2016. After all applications are submitted 45 names will be picked randomly to determine who will receive a parking permit. Once the lottery is completed, all juniors chosen will be notified via email and advised where and when to pick up the parking permits (Blue Parking Permit) by September 16, 2016. Juniors will not be given a parking permit until they have received their driver's license. Juniors will then have to respond with a check or money order in the amount of \$50.00, along with a copy of their driver's license to Room 106, Security Office. Payment should be made out to WHRHS. NO CASH WILL BE ACCEPTED. This permit expires at the end of the first semester (January 31, 2017).

The same process will be repeated for the second semester of the school year; however, all juniors who are eligible to receive their driver's license will be randomly selected. This means even if you had a permit for beginning of the school year, it is not valid for second half of the school year. Juniors who had a parking permit for the Fall semester will also be eligible for the lottery drawing. There are only 45 parking spots available and probably over 100 juniors who will be getting their driver's license. Again, if a junior is selected, they will be notified via email and advised where and when to pick up their permit (Orange Parking Permit). Juniors will not be given a permit until they have proof of a license. Juniors will then have to respond to Room 106, Security Office, with a check or money order in the amount of \$50.00. Payments should be written out to WHRHS. NO CASH WILL BE ACCEPTED. A notice will be placed on the school website in the beginning of December 2016 informing juniors when to submit application for the Spring semester.

PERMITS BEING ISSUED:

JUNIORS WITH Parking Privileges:

Allowed to park only in the lower gravel lot closest to Mountain Avenue.

Guidelines:

The following guidelines when parking on campus must be adhered to.

Parking is by permit only; vehicles not displaying valid permits will be issued a summons by the Warren Township Police Department.

Parking permits are not transferable to another vehicle. If the registered vehicle is out of service for some reason the student must make other arrangements to get to school. No other vehicle can be used in its place.

All vehicles must be registered with the Security Department by completing and submitting the required paperwork.

Lost or stolen permits must be reported immediately to the Security Department. A new one will be reissued for \$25.00.

All parking permits must be affixed to the rear driver's side door window, inside upper corner.

Any junior student found parking in an area other than the lower gravel parking lot will lose parking privileges for senior year and only be eligible for a red parking permit, as well as receive a summons from the Warren Township Police Department.

Any student found using someone else's permit or a forged permit will automatically forfeit any present or future parking privileges on campus and not be eligible for any type of permit.

The Warren Township Police Department will issue a parking summonses to any vehicle parked on campus that is in violation of any New Jersey "Title 39" motor vehicle laws.

Any willful violation of the campus driving/parking contract is just cause for immediate revocation of the student's driving/parking privileges on campus.

**WATCHUNG HILLS REGIONAL HIGH SCHOOL
PARKING APPLICATION 2016-2017**

(PLEASE PRINT ALL INFORMATION)

Name _____

Student ID #: _____

VEHICLE BEING BROUGHT TO SCHOOL:

Year	Make	Color	License Plate Number
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DRIVER'S LICENCE NUMBER: _____

BIRTH DATE: _____

Important: A driver's license is not required to apply for a parking permit. **But if you do have a license, you must attach a copy to this application.** If you are getting your license later in the year, a copy of the license is required when you pick up your permit. Payment must be made when permit is obtained by the student.

I have read and discussed the attached parking guidelines with my child and agree that I will support the enforcement of the rules by the school administration. I give my child permission to drive to Watchung Hills Regional High School and park on campus.

Signature of Parent or Guardian

Date

I have read the attached parking guidelines and agree to follow them. I understand and accept the consequences for violating the rules.

Signature of Student

Date